

Marywood University
Graduate Student Council (GSC)
Individual and Organization Funding Request Form

All requests must be submitted to GSC a *minimum* of three weeks prior to when funds are needed.
Funding decisions will be emailed to the Requestor designated below.

Further questions and clarification can be sent to Graduate Student Council at GSC@m.marywood.edu

ORGANIZATION INFORMATION:
 Student Organization Name _____
 Name of Requestor _____ Phone _____
 Email _____@m.marywood.edu Date of Request _____
 Student's Home Address _____
 Total Amount Requested \$ _____

FUNDING INFORMATION: (Please complete OR type answers on separate page and attach to this form)
 For what purpose are you requesting funds? _____

 If funded, how will this benefit the majority of the graduate student population? _____

 What is the advertising plan to ensure graduate students know of your program? _____

 Does this project/event already exist in the University? _____

 Are you receiving funds from other organizations/department? If so, explain. _____

ESTIMATED COST BREAKDOWN: (Attach proof of all estimated costs to this document before submitting)

Expense	Estimated Cost	Attached Cost Estimate
i.e., Bus Rental	\$250.00	yes
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL COST OF ESTIMATED EXPENSES: \$ _____
 Student Signature: _____ Date: _____
 Program Director/Advisor's Signature: _____ Date: _____

Internal Office Use Only

Date Received _____ Approved _____ Denied _____