

Semi-Monthly Payroll Schedule 2024

Below is the payroll schedule for FT Exempt Staff and Administration and Faculty. Those on Time Entry are not required to submit their time if no leave time has been used.

Submission of Time Entry is due no later than **10:00 AM** on Due Date shown.

2024 Paid Holidays: New Year's Day (01/01/2024), Martin Luther King Day (01/15/2024), Good Friday (03/29/2024), Easter Monday (04/01/2024), Memorial Day (05/27/2024), Juneteenth (06/19/2024), Independence Day (07/04/2024), Labor Day (09/02/2024), Thanksgiving and Day After Thanksgiving (11/28-11/29/2024), Christmas Eve (12/24/2024), Christmas Day (12/25/2024), Feast of the Immaculate Conception (12/26/2024).

Pay Period Start	Pay Period End	Time Entry Due Date	Pay Date
01/01/2024	01/15/2024	01/05/2024	01/12/2024
01/16/2024	01/31/2024	01/24/2024	01/31/2024
02/01/2024	02/15/2024	02/08/2024	02/15/2024
02/16/2024	02/29/2024	02/22/2024	02/29/2024
03/01/2024	03/15/2024	03/08/2024	03/15/2024
03/16/2024	03/31/2024	03/22/2024	03/29/2024
04/01/2024	04/15/2024	04/08/2024	04/15/2024
04/16/2024	04/30/2024	04/23/2024	04/30/2024
05/01/2024	05/15/2024	05/08/2024	05/15/2024
05/16/2024	05/31/2024	05/24/2024	05/31/2024
06/01/2024	06/15/2024	06/07/2024	06/14/2024
06/16/2024	06/30/2024	06/21/2024	06/28/2024
07/01/2024	07/15/2024	07/07/2024	07/15/2024
07/16/2024	07/31/2024	07/23/2024	07/31/2024
08/01/2024	08/15/2024	08/07/2024	08/15/2024
08/16/2024	08/31/2024	08/22/2024	08/30/2024
09/01/2024	09/15/2024	09/05/2024	09/13/2024
09/16/2024	09/30/2024	09/22/2024	09/30/2024
10/01/2024	10/15/2024	10/07/2024	10/15/2024
10/16/2024	10/31/2024	10/23/2024	10/31/2024
11/01/2024	11/15/2024	11/07/2024	11/15/2024
11/16/2024	11/30/2024	11/20/2024	11/29/2024
12/01/2024	12/15/2024	12/05/2024	12/13/2024
12/16/2024	12/31/2024	NA*	12/31/2024

*The final pay of 2024 will be processed early due to year end. No online submission of time will be possible. Leave time can be reported via email.