

## Student Payroll Schedule 2025-2026

Due dates for the bi-weekly Student Time Entry for the Fiscal Year 2025-2026.

All Student Time Entry must be completed no later than 12:00 PM and supervisors have until 9:30 PM to review and approve on the date listed.

Paper timesheets must be submitted no later than 9:30 AM the day after Time Entry deadlines listed.

- Your signature on your Student Employment Contract signifies your acceptance of the conditions and obligations of your employment.
- If you qualify for the Federal Work Study program be aware that you cannot exceed your work study award.  
***It is your responsibility to monitor your hours and make sure you do not exceed them.***

Pay Period Start	Pay Period End	Time Entry Deadline 12:00 PM	Pay Date
06/22/2025	07/05/2025	07/07/2025	07/18/2025
07/06/2025	07/19/2025	07/21/2025	08/01/2025
07/20/2025	08/02/2025	08/04/2025	08/15/2025
08/03/2025	08/16/2025	08/18/2025	08/29/2025
08/17/2025	08/30/2025	09/02/2025	09/12/2025
08/31/2025	09/13/2025	09/15/2025	09/26/2025
09/14/2025	09/27/2025	09/29/2025	10/10/2025
09/28/2025	10/11/2025	10/13/2025	10/24/2025
10/12/2025	10/25/2025	10/27/2025	11/07/2025
10/26/2025	11/08/2025	11/10/2025	11/21/2025
11/09/2025	11/22/2025	11/24/2025	12/05/2025
11/23/2025	12/06/2025	12/08/2025	12/19/2025
12/07/2025	12/20/2025	12/22/2025	01/02/2026
12/21/2025	01/03/2026	01/05/2026	01/16/2026
01/04/2026	01/17/2026	01/20/2026	01/30/2026
01/18/2026	01/31/2026	02/02/2026	02/13/2026
02/01/2026	02/14/2026	02/16/2026	02/27/2026
02/15/2026	02/28/2026	03/02/2026	03/13/2026
03/01/2026	03/14/2026	03/16/2026	03/27/2026
03/15/2026	03/28/2026	03/30/2026	04/10/2026
03/29/2026	04/11/2026	04/13/2026	04/24/2026
04/12/2026	04/25/2026	04/27/2026	05/08/2026
04/26/2026	05/09/2026	05/11/2026	05/22/2026
05/10/2026	05/23/2026	05/26/2026	06/05/2026
05/24/2026	06/06/2026	06/08/2026	06/18/2026
06/07/2026	06/20/2026	06/22/2026	07/03/2026
06/21/2026	07/04/2026	07/06/2026	07/17/2026

\*Graduating seniors may not work after the last day of the spring semester

\*If you have any questions, please stop in or call the Human Resources Office at (570) 348-6220