



TRANSLATOR / INTERPRETER CERTIFICATION FORM

INSTRUCTIONS: Complete this form when translation of written documents has occurred or live interpretation will occur. Translation of written documents should only take place after English versions have been approved.

Once hand-signed, submit this form within a package at www.irbnet.org.

Principal Investigator	Click here to enter PI's name
Study Title	Click here to enter study title.
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Select all that apply: ☐ Document translation - written conversion from English into another written language
☐ Live Interpretation of oral conversation into another oral or signed language
☐ Live Interpretation of written documents into oral or signed language

Translator's or Interpreter's Name	Click here to enter individual's name.
Translator's or Interpreter's Telephone	Click here to enter individual's phone #.
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1. I am duly qualified to translate or interpret English into: Click here to enter the language name.
2. I am (select one): ☐ Certified ☐ Not Certified, but fluent (speak, read and write)
3. If certified, name the entity which certified you. If not certified, explain any qualifications (e.g. native language, formal education, number or years providing language services, and/or entities for which you have provided similar services).

Click here to enter qualification details.

4. If applicable, name any documents which you will translate in writing or interpret live:

Click here to list documents involved (e.g. flyer, email, informed consent form, survey, etc.).

5. If applicable, the following has been provided for the documents listed in number 4. Select one or both.

- ☐ Forward translation
☐ Back translation

To the best of my knowledge, I certify that my translation of the above documents is accurate, or that I will provide accurate live interpretation services.

Hand Signature of Translator or Interpreter

Date